

## COLEMAN COUNTY COURT SECURITY COMMITTEE



### REGULAR MEETING

DATE: THURSDAY, APRIL 9, 2020

TIME: 9:00 AM

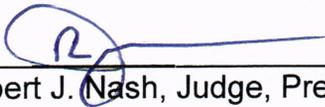
LOCATION: COLEMAN COUNTY COURTROOM

- 1) 9:00 am the meeting was called to order.
  - a) Members present. County Judge Bledsoe, Judge (JP) Nash, District Attorney Hemphill, Sheriff Cogdill, District Clerk Huddle, County Treasurer Wilson, County Extension Agent Representative Baker, County Attorney Rose, County Tax Assessor Collector Trammel and County Clerk Mendoza, and Court Security Officer Henson.
  - b) Members not present. Constable Chambers
- 2) Public Comments, Announcements, Visitors not on the Agenda: None
- 3) RECAPITULATION: Items requested (signs and barriers) are now in place/ in use.
- 4) OLD BUSINESS: None
- 5) NEW BUSINESS:
  - a) Current Balance of the Coleman County Court Security Account as reported by County Treasurer Wilson: **\$84,417.60**.
  - b) The following items were considered, discussed, and actions were taken as described below:
    - i) **Motion made by Bledsoe, Second by Mendoza; all members in favor of presenting this item to the Commissioners' Court for administrative approval: "Office Notification and Response System" aka "panic buttons"**.
      - (1) Purpose: To greatly enhance court security/building security posture/preparedness for response by law enforcement, fire, and ems personnel in the event of incidents pertaining to the security of the public, employees and officials operating at county facilities.
      - (2) Provider: AAC Security, the current provider used by the county at the courthouse.
      - (3) System: Location specific panic buttons (25 total) installed, setup and monitored. When panic button is pushed, notification will be sent to 911/Dispatch as well as designated cell phones. Notifications can be sent to as many cell phones as needed. Notification will state specific location of distress call.
      - (4) Cost: Purchase and Installation **\$2,625.00** plus monthly monitoring \$25.00 and equipment protection plan \$5.00 monthly.
      - (5) Funding: Coleman County Court Security Fund.
      - (6) Balance of Fund after expenditure: **\$81,792.60**, not including monthly fees of \$30.00.

- ii) **Motion made by Cogdill, Second by Hemphill; all members in favor of presenting this item to the Commissioners' Court for administrative approval: "Video Monitoring and Recording System" aka "video and audio recording cameras with a recording and monitoring capability".**
- (1) Purpose: To greatly enhance court security/building security posture/preparedness for documenting and recording evidence for security incidents and the response by law enforcement, fire, and ems personnel for the public, employees and officials operating at the county courthouse.
  - (2) Provider: AAC Security, the current provider used by the county at the courthouse.
  - (3) System: 12 cameras (4 exterior: 4 on 1<sup>st</sup> floor: 4 on 2<sup>nd</sup> floor), DVR Recording System (30 days recorded/or more on 3 terabyte system), high definition 4.2 mega pixels, 24" LCD monitor.
  - (4) Cost: Purchase and Installation **\$7,050.00**, equipment protection plan \$25.00 monthly.
  - (5) Funding: Coleman County Court Security Fund.
  - (6) Balance of Fund after expenditure (items i and ii): **\$74,742.60**, not including monthly equipment protection plan \$36.00.
- iii) **Motion made by Bledsoe, Second by Mendoza; all members in favor of presenting this item to the Commissioners' Court for administrative approval: "Courtroom Video and Audio System" aka "Video Teleconference System".**
- (1) Purpose: To enable Judges, Prosecutors, Defenders and Defendant's to communicate and conduct certain official proceedings (MTR hearings, Pleas) via remote locations without travelling; further, to reduce costly and unnecessary expenses and save funds for the county.
  - (2) Provider: Local or online purchase of a few accessories to complete the system.
  - (3) System: Television (on-hand) with laptop/DVD (purchase) and high quality microphone (purchase) and camera (purchase) mounted on rolling cart (on-hand) by HDMI cable (purchase).
  - (4) Cost: Not to Exceed **\$2,000.00**.
  - (5) Funding: Coleman County Court Security Fund.
  - (6) Balance of Fund after expenditure (items i, ii, and iii): **\$72,742.60**.
- iv) **Motion made by Cogdill, Second by Mendoza; all members in favor of presenting this item to the Commissioners' Court for administrative approval: "Court Security Officer Vehicle".**
- (1) Purpose: To provide matching funds from Coleman County as required by a grant awarded and utilized to gain an additional Deputy for Court Security, as well as MHMR transporting. To provide a vehicle capable of transporting persons necessary as a result of any court security incident, or persons subject to MHMR transport requirements.
  - (2) Provider: Determined by Bid.
  - (3) System: Specifications of Vehicle determined by Sheriff, County Judge, and Commissioners.

- (4) Cost: Not to Exceed \$40,000.00.
  - (5) Funding: Coleman County Court Security Fund. Funding to be used for the purchase of a vehicle. The Commissioners' Court to provide funding to properly outfit the vehicle with cage, radio, lights, siren, and any other equipment deemed proper for the purpose of the vehicle.
  - (6) Balance of Fund after expenditure (items i, ii, iii, and iv): \$32,742.60.
  - c) **The items (i, ii, iii, iv) above shall be presented to the Coleman County Commissioners' Court for administrative approval at the next, upcoming, scheduled meeting: Monday, April 13<sup>th</sup>, 2020.**
  - d) The Court Security Fund will continue to increase as each of the three participating courts and the county clerk's office continues to collect applicable fees.
  - e) The following item was considered, discussed, and tabled for a later meeting. Courthouse entrances and exits controlled due to current COVID-19 events and future requirements for court security.
- 6) NEXT MEETING: TBD
  - 7) ADJOURNED: 10:20 am, never having entered executive session.

Coleman County Court Security Committee (CCCSC)  
Dated this 9<sup>th</sup> Day of April 2020

  
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Robert J. Nash, Judge, Presiding Officer CCCSC